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# Paperless billing

Invoices are bulky and made of paper. They come in the mail every month. They get paid. Stored. Sometimes archived in a different facility because space is at a premium. In many cases, they're not referred to again until an audit is conducted, or someone accidentally finds them while searching for something else in the mailroom.

Every ton of paper consumes an average of 12 trees. A classic novel may be worth this valuable resource, but invoices that are easily accessed, reviewed, and paid online may not be. Verizon's Paperless Billing Program provides you with an easy, cost-effective, and clean alternative to dusty invoices that are taking up valuable space in your offices.

Easy on You; Easy on the Environment

By going paperless, your organization will:

- Help cut back on paper consumption, which in turn helps reduce the consumption of oil, energy, and water inherent in the paper manufacturing process
- Help control costs and reduce space requirements associated with storage, handling, and manual invoice processing
- Find it easier and faster to view, analyze, print, and manage electronic invoices
- Manage costs with free access to online account information
- Receive e-mail bill payment reminders and have the ability to pay online
- Improve productivity and efficiency with near real-time views of your network and service usage
- Have access to historical billing information with 13-month online archive with seven-year backups

The benefits of paperless billing are many: cost control, time, convenience, and a helping hand for Mother Nature.

**Contact your Account Manager or send an email to [ITT72PMO@verizon.com](mailto:ITT72PMO@verizon.com) using a subject line of Paperless Billing to convert your accounts.**